



MINUTES OF REGULAR MEETING OF THE  
BOARD OF TRUSTEES OF  
RECLAMATION DISTRICT NO. 1600

Wednesday, June 5, 2024

Bypass Farms, 14130 County Road 117, West Sacramento, CA

Trustees attending: Michele Clark, Ammy Reyes, Rebecca Yeung

Others attending: Rebecca Smith & Austin Cho (District Counsel – Downey Brand); Tina Anderson & Tom Engler (District Engineers-MBK Engineers); Dustin Dumars (District Accountant) via telephone.

Call to Order: Clark called the meeting to order at 3:05 pm.

Public Comment on Non-Agenda Items None

Financial Statements Prepared by Dustin Dumars, CPA

- Statements sent by Dumars prior to the meeting – Dumars explained the statements for July 1, 2023 to April 30, 2024. Recommended transferring a portion of the funds currently held in the County Treasury (balance as of June 5, 2024 at \$496,320) to a secure investment outside the Treasury to increase yield.
- Payment to trustees for attendance in FY23-24 – Noted
- Approval of new budget for 7.1.2024 – 6.30.2025 – Dumars explained the budget for the upcoming year. Action Item taken later in meeting. Dumars left meeting.

Report by MBK Engineers on Maintenance and Related Matters Anderson & Engler reported on the following matters

- a. Flood System Repair Program (FSRP) for RD1600 patrol roadway repair
  - Work completed; waiting for recording Notice of Completion with County
  - Portion of work funded by FSRP with District paying 10% of costs Anderson will advise on amount to pay contractor, ASTA, for a portion of amount due.
- b. DWR-Funded RD 1600 Roadway Repair
  - Additional work to be paid by DWR – one contract with Asta Construction for FSRP funded and DWR funded
  - Access License with DWR expires 6.30.2024 Anderson noted that there is no need to extend license; will expire 6.30.2024.
- c. Flood Maintenance Assistance Program (FMAP)
  - Waiting for receipt of \$138,000 check; grant documents signed & submitted. Discussion of FMAP projects for 2024 Check expected.

- d. USACE Yolo Bypass Repair – work to begin in August
  - USACE would like to discuss haul routes for fixing the Yolo Bypass site; Trustee Reyes will be RD contact & coordinate with USACE
  - Approval of Local Cooperation Agreement between the Central Valley Flood Protection Board and RD 1600 for PL84-99 Rehabilitation Assistance Program Work – Motion by Yeung, second by Reyes, unanimous approval of Local Cooperation Agreement in form presented to the Trustees.
- e. Status of FEMA Payment for 2023 Flood – matter turned over to CAL OES. None of the Districts have received checks, no indication when they might arrive.
- f. Update on Vegetation Control Discussion on upcoming projects, including cleaning of a portion of the District’s drainage canals. Engler recommends to spray top of the levees in spring and fall, burn in fall; drag after burning every 5-7 years, noting that sandy levees are hard to drive. Tree trimming can be done every 3 years. Discussion of sheep vs goats – Bypass levee doesn’t matter but better to use goats on river levees, sheep can be used on water side.
- g. Sediment Monitoring. Engler distributed his review of the Tule Canal sediment monitoring as required by the Memorandum of Understanding between the District & DWR dated May 2022. Following discussion, Engler will modify his report and redistribute.

Discussion of Ground Water Monitoring also required by MOU; suggestion that Clark contact Kristin Sicke to discuss monitoring wells reviewed by Yolo Subbasin Water Agency.

Anderson & Engler left the meeting.

Upper Elkhorn – Moving Yolo Bypass Levee Project – Clark provided a status update, noting that US Army Corps of Engineers do not expect to complete their review and analysis until 2029. She also noted that the Board of Supervisors heard a presentation on the matter on June 4, 2024; Clark submitted written testimony outlining District’s concerns.

**Action Items**

- a. Approval of Minutes - Regular Meeting 3.6.2024 – Motion by Yeung, second by Reyes, unanimous approval of Minutes as presented.
- b. Resolution for CEQA exemption – Motion by Yeung, second by Reyes, unanimous approval of Resolution for CEQA exemption as presented.
- c. Resolution approving 2.6% increase in FY2024-25 annual assessment – Motion by Yeung, second by Reyes, unanimous approval of Resolution approving 2.6% increase in assessment as presented.

- d. Approval of new budget for 7.1.2024 – 6.30.2025 Motion by Yeung, second by Reyes, unanimous approval of budget for FY 7.1.2024 to 6.30.2025 as presented.

### Reports by Trustees

- Discussion on electronic storage of documents - purchasing a scanner vs hiring document management company; subscribing to cloud service. Downey Brand to have summer associates review boxes stored at Bypass Farms in compliance with District Record Keeping Policy. Key to District is finding information about the pump station (electrical system, fuses), ditches, canals, dredging history, prior contractors for District services.
- Communication Strategy for Groundwater Monitoring Discussion on having a meeting in November with landowners with monitoring wells; MBK to identify their team for reviewing reports.
- Yolo Local Agency Formation Commission Municipal Service Review/Sphere of Influence Study report Revised draft report expected from LAFCO.

**Scheduling Next Regular Meeting** – proposed date and time: Tuesday September 10, 2024 at 3pm (Noted: subsequently decided to meet Monday, September 9 at 3pm)

**CLOSED SESSION:** Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9). No reportable items.

Meeting adjourned at 5:15 pm

Approved by Board of Trustees at regular meeting on September 9, 2024

  
\_\_\_\_\_  
Ammy Reyes, Secretary