

**MINUTES OF THE SPECIAL MEETING OF
THE BOARD OF TRUSTEES OF
RECLAMATION DISTRICT NO. 1600
September 4, 2020**

Directors Present: Kent Lang, Michele Clark (via phone),
Nick Zanotti, Kyle Lang

Directors Absent: None

Others Present: James Nolan (Recording Secretary), Dustin Dumars, CPA (via phone), Karen Lang

Pursuant to the foregoing consent and the notice thereof, duly and regularly posted and given to all members of the Board of Trustees, and by-laws of said District, a special meeting of the Board of Trustees of Reclamation District No. 1600 was called to order by President Kent Lang, on September 4, 2020, at 11:00 a.m. at the offices of the District located at 429 First Street, Woodland, California. James V. Nolan acted as Secretary.

1. Public comments on agenda items:

None.

2. Approval of the minutes of prior meeting:

Acronym for SAFCA. With that correction, upon motion duly made by Director Nick Zanotti, seconded by Trustee Michele Clark and unanimously passed.

3. Approval of District bills:

A presentation by Dustin Dumars on financial matters. Unpaid bills were presented in sum of \$66,344.86. Upon motion duly made by Director Kent Lang, seconded by Director Michele Clark, and unanimously passed, to pay all bills presented by Dustin Dumars. Upon motion duly made by Director Michele Clark, seconded by Nick Zanotti, to approve for payment. Please see attach.

4. Status report on District business:

None.

5. **Review office work proposal from Kyle Lang:**

Closed session: Personnel.

6. **MBK-Informational briefing on options for the future District:**

Ric Reinhardt addressed challenges and opportunities for meeting on OMRR&R obligations. He presented his memo of July 29, 2020, see attached. Currently \$133,000.00 annually budgeted. MBK proposes doubling that budget.

- Insufficient revenue to perform OMRR&R without Flood Maintenance Assistance Program (FMAP) funding.
- No financial reserve, making it difficult to cashflow routine maintenance activities and not being prepared for an unexpected expense or known future expenses, such as replacing the pump station.
- The District and property owners have conflicts with the proposed large fish passage project at the Fremont Weir.
- Concerns with seepage, sloughing, cracking, and insufficient freeboard on the Yolo Bypass levee.
- Concerns with erosion, seepage, and stability of the Sacramento River levee.

7. **Update on Yolo Bypass slip repair:**

Tina Anderson reported that budget increased to \$711,000.00 repairs and requested from DWR an additional \$500,000.00. Will prepare bid and package. Going to expedite contract extension. Upon motion duly made by director Kent Lang, seconded by Nick Zanotti to authorize the signing of the contract. Ric recommends advertising for bidders

8. **Update and action on FMAP:**

Tina Anderson reported on FMAP \$15,000.00 still available for O&M. SWIF and 218 election –engineer’s report.

Upon motion duly made by Director Michele Clark, seconded by Director Nick Zanotti and unanimously passed Tina Anderson, DWR inspection report.

9. **Manager’s report:**

Kyle Lang reported Emerald finished about half of their job. Kyle Lang reported on Emerald tree trimming, half way through. No burn

permits available. Discussed with EFPD managing the burn. Weed spraying is working well. Gates on river levee are being bypassed. Bids will be obtained to extend the gates to prevent this activity a storage container has been received and will be stored on TeVelde property.

10. **Discuss checking account and designate authorized signers on account:**

Dustin Dumars, CPA, presented financial reports, see attached.

Upon motion duly made by Director Nick Zanotti, seconded by Director Kent Lang and unanimously passed, to authorize execution and designation of authorized signatures.

A discussion was held. Upon motion duly made by Director Michele Clark, seconded by Director Nick Zanotti and unanimously passed, all three directors are signers for bank account. Dustin will arrange for bank to prepare signature cards for execution.

11. **Such other urgent business as may be brought before the Board that has arisen since agenda was prepared.**

None.

CLOSED EXECUTIVE SESSION:

Personnel matter.

Excluded Kent and Karen Lang. Kyle Lang presented in writing to Reclamation District 1600 office proposal. Discussion to approve office proposal subject to execution of employment contract. Motion to approve. Michele Clark, seconded Nick Zanotti unanimously passed contingent upon execution of employment contract.

There being no further business to come before the meeting, upon motion duly made, seconded, and unanimously carried, the meeting was adjourned.

Respectfully submitted,

JAMES V. NOLAN, Secretary

Special Districts and Other Agencies Authorization Form - FY 2020-21

COUNTY OF YOLO
 DEPARTMENT OF FINANCIAL SERVICES
 P.O. BOX 1268
 WOODLAND, CA 95776
 (530) 666-8190

Fund: 6450
 District Name: Reclamation District 1600
 Address: 429 First Street, Woodland CA
 Phone number: 530-662-7367
 Contact: James V. Nolan

1	2	3	4	5	6	7	8	9	AUTHORIZED SIGNATURE OF EMPLOYEE
PICK UP GENERAL CHECKS	GENERAL CLAIMS APRVL	DEPOSIT APRVL	JETSF DOC. APRVL	BUDGET MOD. APRVL					
X	X	X	X	X					Signature: <i>Kyle Lang</i> Print: KYLE LANG
X	X	X	X	X					Signature: <i>Nick Zanotti</i> Print: NICK ZANOTTI
X	X	X	X	X					Signature: <i>Malcolm Clark</i> Print: MALCOLM CLARK
X	X	X	X	X					Signature: <i>James V. Nolan</i> Print: JAMES V. NOLAN
X	X	X	X	X					Signature: <i>Kyle Lang</i> Print: KYLE LANG
									Print: _____ Signature: _____
									Print: _____ Signature: _____

The persons listed above are authorized to perform the above duties on behalf of our governing board as approved in our Minutes recorded at a regular district meeting.

Board Chairman Signature: *Kyle Lang* Date: 9/4/20
 Print Name: KYLE LANG
 Board Member Signature: _____ Date: _____
 Print Name: _____
 Board Member Signature: _____ Date: _____
 Print Name: _____
 Board Member Signature: _____ Date: _____
 Print Name: _____
 Board Member Signature: _____ Date: _____
 Print Name: _____

CONSENT TO PUBLIC MEETING OF
THE BOARD OF TRUSTEES OF
OF RECLAMATION DISTRICT NO. 1600

We, the undersigned members of the Board of Trustees of RECLAMATION DISTRICT NO. 1600 of the County of Yolo, State of California, do hereby give our written consent to the holding of this public meeting of the Board of Trustees of said District this day of September 4, 2020, at the hour of 11:00 a.m. of said day, at the office of Gardner, Janes, Nakken, Hugo & Nolan, 429 First Street, Woodland, California.

IN WITNESS WHEREOF, we have hereunto subscribed our names this 4th day of September 2020.






