



**MINUTES OF REGULAR MEETING OF THE
BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 1600**

**Wednesday, June 7, 2023, at 3:00 PM
Elkhorn Fire District station, 19756 Old River Road, West Sacramento, CA**

Trustees attending: Michele Clark, Ammy Reyes, Rebecca Yeung

Others attending: Rebecca Smith (District Counsel), Tina Anderson, Mike Kynett,
Nicole Ortega-Jewell (District Engineers-MBK Engineers)

1. **Call to Order:** Determine if quorum is present Clark called the meeting to order at 3:00 pm with all trustees in attendance.
2. **Public Comment on Non-Agenda items.** None
3. **Update on Upper Elkhorn Feasibility Study.**
Steve Rothert [Manager, Division of Multibenefit Initiatives, CA Dept of Water Resources] &
Ric Reinhardt, PE [Woods Rogers, Inc.]

Rothert and Reinhardt gave an overview of the Upper Elkhorn Feasibility Study to be commissioned by the California Department of Water Resources. Reinhardt is leading outreach effort to landowners. Also in attendance for this item: Mary Jimenez, CA DWR; Eric Nagy, Project Manager for the Study with Larsen Wurzel & Associates; Melanie Saucier, Sacramento Area Flood Control Agency; Megan Murray, HDR.

Reinhardt encouraged the directors to focus on Task 1.2 from the Scope of Work [Local Landowner Upper Elkhorn Basin Preferred Plan]. Current schedule is to have this done by December 2023 in order to submit to US Army Corps of Engineers. Next steps are 1 or 2 workshops for owners. Trustee Yeung encouraged the group to include growers in addition to landowners.

Rich Yeung and John Currey (Yolo Land Trust) also attended the presentation.

All people mentioned above left the meeting after this Agenda item, other than Currey who stayed until the end of the meeting.

4. **Informational Items:**
 - a. Updates and report by District engineers – MBK Engineers Anderson and Kynett gave status updates on the following matters.
 - Emergency Tree Removal Project Anderson reported that the work

- is almost completed.
 - Flood Maintenance Program (FMAP 2023) Funds of \$136,000 have been received.
 - FEMA/PL 84-89 permanent repairs update
 - Update on FEMA Claim following 2023 storms – Anderson is compiling information; will include Eaton charges for their analysis of the cause of the 75hp pump failing (electrical surged caused by falling tree hitting power line)
 - US Army Corps of Engineers - System-Wide Improvement Framework (SWIF) Update Anderson had to resubmit since agency could not find previous one
 - DWR Roadway Repairs Update DWR is continuing work there; discussion on when the road repairs will need to be completed before winter
 - Maintenance (rodent and vegetation control, and other quotes) Anderson provided quotes for each; discussion on contractors; Selected Chem Weed for rodent control. Vegetation control bids exceed \$25,000 so need to put contracts out to bid; Anderson will do so. Trustees authorized Clark to sign a contract as long as less than \$40,000.
 - Five-Year Maintenance Plan [Operations & Management & Engineering] prepared by MBK Engineers – changes from draft submitted March, 2023 Anderson will prioritize encroachments and provide a cost estimate.
- b. Any other updates that have arisen since last meeting Kynett discussed seepage studies by DWR; questions regarding impact of DWR operating Big Notch project
- c. Update on pump station repair following camera inspection and recommendation for repair – Kynett looked at results of pipe inspection; recommended application of cement fiber mixture to extend the life of the pipes; MBK will prepare bid package for the work and include replacement of flap gate and any other work related to the gravity drain, as well as the repair of the 75HP pump. A special meeting will be called to discuss bids and award contract.

Anderson, Kynett & Ortega-Jewell left the meeting.

5. Action Items

- a. Resolution of RD1600 approving intent to participate in Flood System Repair Project (grant for gravel roadway) with Cost Share. Motion by Reyes, second by Yeung, all approved.
- b. CEQA Exemption Resolution Motion by Reyes, second by Yeung, all approved.
- c. Review and approval of the minutes of March 9, 2023. Motion by Reyes,

second by Yeung, all approved.

- d. Review and approval of the minutes of special meeting on May 30, 2023.
Motion by Reyes, second by Yeung, all approved.
 - e. Review and approval of financial reports prepared by District accountant, Dustin Dumars. All in agreement; no questions.
 - f. Review and approval of FY 2023-2024 Annual Budget Motion by Reyes, second by Yeung, all approved.
 - g. FY2019-FY2020 Audit by Perry, Bunch & Johnston Inc. Consensus to accept audit as presented.
- 6. Report by District Counsel No report.
 - 7. Trustee comments No comments.
 - 8. Received communications
 - a. Final payment received from last landowner
 - b. Clark also provided copy of letter to Elizabeth Vasquez at CA DWR regarding monitoring studies discussed in the 2022 Memorandum on the Big Notch project.

Next regular meeting - proposed date Tuesday, September 12 at 3:00 pm

Meeting adjourned at 6:00 PM

Approved by Board of Trustees on August 8,
2023



Ammy Reyes, Secretary