

**MINUTES OF THE SPECIAL MEETING OF
THE BOARD OF TRUSTEES OF
RECLAMATION DISTRICT NO. 1600
June 3, 2020**

Directors Present: Kent Lang, Michele Clark (attended via phone),
Nick Zanotti, Kyle Lang

Directors Absent:

Others Present: James Nolan (Recording Secretary)

Pursuant to the foregoing consent and the notice thereof, duly and regularly posted and given to all members of the Board of Trustees, and by-laws of said District, a special meeting of the Board of Trustees of Reclamation District No. 1600 was called to order by President Kent Lang, on June 3, 2020, at 10:30 a.m. at the offices of the District located at 429 First Street, Woodland, California. James V. Nolan acted as Secretary. Michele Clark attended remotely by phone.

1. Public comments on agenda items:

None.

2. Approval of the minutes of prior meeting:

Upon motion duly made by Trustee Michele Clark, seconded by Trustee Nick Zanotti and unanimously passed, to approve the minutes as corrected

3. Approval of District bills:

President Kent Lang reported about \$ 61,000.00 in the bank. A discussion of bills was held. Further FMAP money of \$1000,000.00 or more. Emerald Site Services invoices are not eligible for FMAP funding because this work is above the \$25,000.00 threshold

Laugenour & Meikle -Revisions and printing maps for Kyle	2/27/2020	105.00
Clearwater Landscape Service -Ditch mowing	2/28/2020	3,600.00
Wilbur-Ellis -		1,782.07
Michele clark -Services meeting 3/4/20	3/4/2020	150.00
Nick zanotti -Services meeting 3/4/20	3/4/2020	150.00

Mary Howard-squirrel control	February 2020	350.00
State Compensation Insurance Fund	3/5/2020	171.38
PG&E	3/5/2020	22.89
Emerald Site Services-Performed weed abatement and tree trimming on 2/20/20	2/29/2020	12980 NOT PD YET
Emerald Site Services-Performed weed abatement and tree trimming on 2/6/20	2/21/2020	13185 NOT PD YET
Emerald Site Services-Performed weed abatement and tree trimming on 2/14/20	2/21/2020	15170 NOT PD YET
MBK Engineers- Consulting services/O&M Support, Emergency slip repair	2/29/2020	1,208.75
Garndner, Janes, Nakken & Hugo Law Office - professional services	3/4/2020	350.00
Mary Howard-squirrel control	March 2020	350.00
GJNHN	3/31/2020	700.00
H & H Excavating, Inc.	4/4/2020	3,550.00
H & H Excavating, Inc.	3/21/2020	1,500.00
PG&E	4/3/2020	83.29
MBK Engineers-General consulting fees / Emergency Slip Repairs	9/22/1978	28755.11 NOT PD YET
MBK Engineers-FMAP LOI / SWIF	4/21/2020	1,527.50
Mary Howard-squirrel control	April 2020	350.00
PG&E	5/5/2020	22.89
State Comp Ins. Fund	5/18/2020	535.75
MBK Engineers - Slip repair	5/19/2020	4,557.25
MBK Engineers -FMAP LOI/SWIF, Election, Admin	5/19/2020	1,074.75
	Total	22,141.52

4. **Status report on District business:**

None.

5. **Update on FMAP:**

Tina Anderson and Ric Reinhardt of MBK attended by conference call. FMAP funds may be received late June or in July 2020. Tina Anderson sent a memo summarizing the matter. Ric Reinhardt reported that there are no foreseeable funding sources to help with levee repairs. The district needs to increase it's funding via assessment.

6. **Discuss Fish and Wildlife trapping fish:**

Ric Reinhardt reported that in March or April met on site with Fish & Wildlife and

shared concerns about long term degradation with continued access. Suggested that DF & W put in writing their commitment to restore the site.

7. Discuss large notch fish passage project:

Secretary Nolan reported that comprehensive letter to DWR drafted by Michele Clark reviewed the districts concerns about the project. That letter was sent to Yolo County Counsel Phil Podledich and some of the Board of Supervisors and no response. The tolling agreement to challenge the CEQA has been extended by Governor's Emergency Declaration.

8. Discuss using Dustin Dumars CPA for accounting for Reclamation District:

Dustin Dumars, CPA reported that he has been working with a number of Reclamation Districts. His impression is that job costing bill pay processes would help. Dustin would meet with Nolan and his staff to address District's accountings etc. He will put a proposal together.

9. Update on the DWR emergency levee fix:

Tina Anderson gave a brief update on Reclamation District 1600 slip. There is a geotech analysis to see why slip is happening. Kyle Lang reported that the prior slips have been repaired satisfactorily in the past until a high water year. Ric Reinhardt said if DWR is funding the repairs then the geotechnical analysis is needed. If too much time passes, it becomes harder to sustain the emergency status. Tina Anderson will contact DWR to see if any funding can be obtained and time frame. She will report back.

Ric Reinhardt suggests that if DWR won't fund the repairs then the District may need to have a special one time assessment of 300 to 400 thousand.

10. Adoption of the budget for fiscal year 2020-2021:

Next meeting.

11. Adoption of the maintenance assessment for fiscal year 2020-2021:

Next meeting

12. **Approval of the Special Districts Authorization Form for fiscal year 2020-2021:**
Next meeting.

13. **Such other urgent business as may be brought before the Board that has arisen since agenda was prepared.**
None.

There being no further business to come before the meeting, upon motion duly made, seconded, and unanimously carried, the meeting was adjourned.

Respectfully submitted,

JAMES V. NOLAN, Secretary