



MINUTES OF REGULAR MEETING OF THE  
BOARD OF TRUSTEES OF RECLAMATION DISTRICT  
NO. 1600

Thursday, December 7, 2023  
Bypass Farms, 14130 County Road 117, West Sacramento, CA

Trustees attending: Michele Clark, Ammy Reyes, Rebecca Yeung

Others attending: Rebecca Smith (District Counsel), Tina Anderson (District Engineers-MBK Engineers); Dustin Dumars (District Accountant – via telephone)

1. Call to Order: Clark called the meeting to order at 2:10 pm with all trustees in attendance.
2. Public Comment on Non-Agenda items. None
3. Financial Statements Prepared by Dustin Dumars, CPA Dumars provided financial statements prior to the meeting; he discussed each one and answered questions. [Dumars left after his report.]
4. Report by MBK Engineers on Maintenance and Related Matters:
  - a. Flood System Repair Program (FSRP) for roadway repair – Anderson reported that the bids were sent for the Yolo Bypass Levee road (FSRP) and the Sacramento Levee (through DWR directly). Bids were open; ASTA construction was lower than the engineer's estimate. Discussion on materials to be used; consensus to use aggregate base (AB) instead of concrete. Both programs will reimburse after expenses incurred. Open issue re Access Road with DWR which expires 12/31/2023; DWR wants to extend for 12 months – Anderson & Smith will monitor, RD prefers a limited time to do the road repairs.
  - b. Update on Vegetation Control Anderson reported that good progress is being made.
  - c. DWR Fall Inspection Anderson reported that DWR observed more people driving up the levee, otherwise good report
  - d. Status of FEMA Claim for 2023 Flood- Anderson reported it appears to be ready for signature & completion.
  - e. Repair of 75 hp Pump and Related Pump Issues Yeung reported on progress made over the year; repair 75hp is at Eaton ready for installation; Yeung working with PGE to get voltage turned off; Voltex will be out Wednesday to look at electrical (note that no



prior plans were found) so billing to be time & materials since unclear what needs to be done; Yeung is getting an estimate on cleaning tules at the pump station.

- f. Agreement for Professional Services – Between RD1600 and MBK Clark reported on her meeting at MBK Engineers with Anderson, Tom Engler and Mike Kynett earlier in the week. MBK suggested the District consider hiring someone to monitor the pump station during the winter; after discussion among the Trustees, it was decided not to do that at least this year. Upon a motion by Yeung, second by Reyes, all Trustees approved the new agreement for engineering services with MBK Engineers.

[Anderson left after her report.]

5. **Upper Yolo Bypass Project**

- a. MBK Memorandum Discussion; Clark will ask Mike Kynett to add an action regarding seepage due to impact on the District.
- b. Features of each alternative Discussion; Clark with ask Tom Engler to meet with Trustees in January following receipt of MBK analysis of the features. Smith recommends that Clark tell Steering Committee that District has substantive concerns and have its District Engineers review the features memo; Clark will provide the District's comments following the Trustees review of District Engineers review.

6. **Action Items:**

- a. Application for Encroachment Permit – TeVelde/Bypass Farms – needs approval by RD1600 Discussion; Clark notes that Engler reviewed specs and asked for changes; Clark & Yeung approval application; Reyes abstained.
- b. 2024 FMAP - \$138,000 – work from 1/1/2024 to 12/31/2024 – need resolution to accept the funds. Upon a motion by Yeung, second by Reyes, all Trustees approved receiving 2024 FMAP funds. Resolution No. 2023-12-01 signed.
- c. Ratification of Contracts - Upon a motion by Yeung, second by Reyes, all Trustees ratified the contracts listed below.
- Memorandum of Understanding with CA Department of Water Resources re flood fight container – no cost to RD 1600 other than to replace supplies used by District – necessity to not delay delivery by DWR
  - Contract with Frye Restoration Inc. – tree trimming (work started 11.28.2023) - \$12,260 – necessity of getting work done ASAP in advance of winter storms
- d. Approval of Minutes Upon a motion by Yeung, second by Reyes, all Trustees approved the minutes listed below.

- Special Meeting 10.25.2023
- Regular Meeting 9.12.2023

e. Approval of Hiring Auditor (Perry Bunch & Johnston) 2021-2022 Fiscal Years Upon a motion by Yeung, second by Reyes, all Trustees approved hiring Perry Bunch & Johnston.

7. Reports by Trustees – None.
8. Scheduling Next Regular Meeting – March 6 at 3:00 pm
9. CLOSED SESSION: Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9 (two cases) No reportable items.

Meeting adjourned at 3:35 pm.

Approved January 4, 2024

  
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Ammy Reyes, Secretary