

RESOLUTION NO. 2024-9-3

RESOLUTION OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT 1600  
ESTABLISHING RULES AND PROCEDURES FOR TRUSTEES' COMPENSATION AND  
FOR REIMBURSEMENT OF EXPENSES PAID BY TRUSTEES

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BE IT RESOLVED by the Board of Trustees of Reclamation District 1600 ("District") that the following Rules and Procedures for Compensation of Trustees and for Reimbursement of Expenses Paid by Trustees are hereby adopted, and supersede any rules, procedures, or policy previously adopted by Trustees of the District.

A. TRUSTEES' COMPENSATION.

1. Trustees' compensation shall be determined from time to time by the Board of Trustees annually as part of the annual budget approval or otherwise as provided by law. The applicable compensation at the time of the adoption of this Resolution is \$125.00 per meeting.
2. Members of the Board of Trustees will receive compensation for attending publicly noticed regular, special and emergency meetings of the Board of Trustees ("District Meetings").
3. Evidence of attendance by a Trustee at a District Meeting will be shown in the minutes for the District Meeting.
4. Meetings other than District Meetings shall be reimbursable only if attendance at such meetings is at the request of the Board.
5. Trustees' fees paid for attendance at other agencies' meetings shall be reduced by any amounts such agencies pay to individuals for attendance at such meetings.

B. REIMBURSABLE EXPENSES FOR TRUSTEES.

1. Reimbursed Expenses. Trustees who pay for District expenses from their own funds or by using their own credit card may be reimbursed as described in this paragraph B. Only expenses for District activities and operations in accordance with the annual budget shall be reimbursed, or for emergency repairs and maintenance not to exceed \$5,000.00. Emergency repairs in excess of \$5,000.00 must be approved by the Trustees at a District Meeting.
2. Reimbursement Forms. Trustees shall file with the District's accountant a signed "Request for Reimbursement of Expenses" form listing all unreimbursed expenses and the purpose for each expense.
3. Receipts. Receipts for all expenses and charge slips shall be attached to the Request for Reimbursement form.

ENACTED: 9/19, 2024

ATTEST: \_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

(SEAL)

Trustees' compensation shall be determined from time to time by the Board of Trustees annually as part of the annual budget approval or otherwise as provided by law. The applicable compensation shall be in effect from the date of the Resolution is 2121 00 per meeting.

Members of the Board of Trustees will receive compensation for attending publicly noticed regular, special and emergency meetings of the Board of Trustees ("District Meetings").

Evidence of attendance by a Trustee at a District Meeting will be shown in the minutes for the District Meeting.

Trustees other than District Meetings shall be reimbursed only if attendance at such meetings is in the request of the Board.

Trustees' fees paid for attendance at other agencies' meetings shall be reduced by any amount such trustee has received for attendance at such meetings.

**B. REIMBURSABLE EXPENSES FOR TRUSTEES**

**1. Reimbursable Expenses.** Trustees who pay for District expenses from their own funds or by using their own credit card may be reimbursed as described in this paragraph B. Only expenses for District activities and operations in accordance with the annual budget shall be reimbursed, or for emergency repairs and maintenance not to exceed \$2,000.00. Reimbursable requests in excess of \$2,000.00 must be approved by the Trustees at a District Meeting.

**2. Reimbursement Form.** Trustees shall file with the District's accountant a signed "Request for Reimbursement of Expenses" form listing all reimbursable expenses and the purpose for each expense.

**3. Receipts.** Receipts for all expenses and charges shall be attached to the Request for Reimbursement form.

