

**MINUTES OF THE SPECIAL MEETING OF
THE BOARD OF TRUSTEES OF
RECLAMATION DISTRICT NO. 1600**

July 8, 2020

Directors Present: Kent Lang, Michele Clark (via phone by Executive Order allowing remote attendance), Nick Zanotti

Directors Absent: None

Others Present: James Nolan (Recording Secretary), Kyle Lang, Karen Lang

Pursuant to the foregoing consent and the notice thereof, duly and regularly posted and given to all members of the Board of Trustees, and by-laws of said District, a special meeting of the Board of Trustees of Reclamation District No. 1600 was called to order by President Kent Lang, on July 8, 2020, at 9:00 a.m. at the offices of the District located at 429 First Street, Woodland, California. James V. Nolan acted as Secretary.

1. **Discuss and approve opening a private account with First Northern Bank, signers and details.:**

A discussion was held. Upon motion duly made by Trustee Michele Clark, seconded by Nick Zanotti and unanimously passed. Authorized signers – Trustees. Agreed.

Dustin Dumars will facilitate setting up account. A discussion was held. Keep invoices with checks and info available to all trustees. Dustin Dumars will prepare an engagement letter for the board's consideration authorizing his services.

2. **OLD BUSINESS:**

Kyle Lang proposed that he will charge \$500.00 per month to process invoices for payment and process mail for the district. Trustee Michele Clark requests a big picture profile of tasks being transferred. Nolan suggested a bullet point memo by Kyle Lang listing tasks that he does.

Upon motion duly made by Trustee Nick Zanotti, seconded by Trustee Michele Clark and unanimously passed to authorize Perry Bunch and Johnston to do the 2019 and 2020 audit.

Draft audit for June 30, 2018 and 2017 was received.

Assessment increase discussed. Trustee Nick Zanotti reported that in conversation with David TeVelde that he is willing to do what the trustees deem reasonable and necessary.

Trustee Michele Clark reported that she reached to Sac Valley and should hear before August meeting.

Ric Reinhardt, MBK, reported existing assessments insufficient to meet budget needs. Corrective action on erosion, bypass levee - slips, Pumps exceed useful life expectancy and Large Fish Notch- pump station affects.

Ric Reinhardt will prepare a memo laying each issue out and identify opportunities that may resolve all issues. How widening bypass and Freemont weir may resolve many problems Safca would pick up the place cost of maintenance of the bypass levee. He will present the memo as an informational item. A discussion was held. Trustees agreed to Reinhardt proposed memo.

Tina Anderson, board will be receiving FMAP funds approximately eight weeks out. Additional funding possible.

As I mentioned this morning. We submitted your FMAP advance request to DWR:

- LOI/SWIF \$20,000.00 (100%) reimbursable)
- Engineers Report for 218 \$20,000.00 (100 % reimbursable)
- Admin of FMAP \$3,193.00 (Admin is 75 % reimbursable-so you must

spend \$4,257.00 to get the \$3,193.00)

- O&M Activities \$60,686.00 (O&M is 75% reimbursable- so you must spend \$80,914.00 to get the \$60,686.00)

DWR thinks it will be 6-2 weeks before you see your advance.

If you want to mow, graze or tree trim, we should get that on the books sooner rather than later, but keep in mind when you can expect the funding. Kyle – I will reach out to you today to discuss.

3. **Such other urgent business as may be brought before the Board that has arisen since agenda was prepared.**

There being no further business to come before the meeting, upon motion duly made, seconded, and unanimously carried, the meeting was adjourned.

Respectfully submitted,



JAMES V. NOLAN, Secretary

**CONSENT TO PUBLIC MEETING OF
THE BOARD OF TRUSTEES OF
OF RECLAMATION DISTRICT NO. 1600**

We, the undersigned members of the Board of Trustees of RECLAMATION DISTRICT NO. 1600 of the County of Yolo, State of California, do hereby give our written consent to the holding of this public meeting of the Board of Trustees of said District this **8th day of July, 2020**, at the hour of **9:00 a.m.** of said day, at the office of Gardner, Janes, Nakken, Hugo & Nolan, 429 First Street, Woodland, California.

IN WITNESS WHEREOF, we have hereunto subscribed our names this 8th day of July 2020.






